

Public Document Pack

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Working with Town and Parish Councils

5 June 2018

A meeting of the Joint Western Arun Area Committee will be held at 7.00 pm on Wednesday, 13 June 2018 at The Regis School, Bognor Regis

Tony Kershaw

Director of Law and Assurance

Your local Councillors

West Sussex County Councillors:



Francis Oppler

Bognor Regis
East



Ashvin Patel

Bognor Regis
West & Aldwick



David Edwards

Bersted



Jacky Pendleton

Middleton



Dawn Hall

Nyetimber



Hilary Flynn

Felpham



Derek Whittington

Fontwell

Arun District Councillors:



Susan Bence

Bersted



Trevor Bence

Aldwick
West



Leonard Brown

Orchard



John Charles

Barnham



Norman Dingemans

Walberton



Paul English

Felpham



Stephen Haymes

Yapton



Matt Stanley

Bognor
Regis



Paul Wotherspoon

Middleton

Town and Parish Councillors:

[Aldwick](#)

Mr Alan Smith

[Aldingbourne](#)

Mr Martin Beaton

[Barnham](#)

Mr Keith Ballard

[Bersted](#)

Mr Brian Knight

[Bognor Regis](#)

Mr Adam Cunard

[Clymping](#)

Mr Colin Humphris

[Eastergate](#)

Mr Chris Allington

[Felpham](#)

Mrs Jaine Wild

[Ford](#)

Mr Trevor Ford

[Madehurst](#)

Mr R H Green

[Middleton](#)

Mr David Darling

[Pagham](#)

Mr Ray Radmall

[Slindon](#)

Mrs Barbara Brimblecombe

[Walberton](#)

Mr Edmund Camerer Cuss

[Yapton](#)

Mr Michael Pickthall

Invite you to come along to the Joint Western Arun Area Committee

Area Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

Agenda

7.00 pm 1. **Welcome**

7.05 pm 2. **Appointments**

(a) Appointment of Chairman of the Joint Western Arun Area Committee.

The Chairman for 2018/19 will be a Town or Parish Councillor. Nominations will be invited from Parish and Town Councillors. (All Members to vote).

(b) Appointment of Vice Chairman of JWAAC and Chairman of the County Local Committee (CLC)

Nominations will be invited from County Councillors (county Councillors only to vote)

(c) Appointment of a Lead Member from Arun District Council.

This appointment is made by the Lead of Arun District Council and is confirmed as Cllr John Charles.

(d) Appointment of Chairman of the Highways and Transport Sub Group.

Nominations will be invited from County Councillors. (County Councillors only to vote).

(e) Appointment of representatives to the Community Initiative Funding Sub Group (WSCC Fund)

Members of the Community Initiative Funding Sub Group is to be agreed by JWAAC. Current Membership is:

Hilary Flynn (WSCC)
Derek Whittington (WSCC)
Paul English (ADC)
John Charles (ADC)
Brian Knight (Parish Council)
Michael Pickthall (Parish Council)

(f) Appointment of representatives to the Conservation Area Advisory Committee

The Terms of Reference for the above advisory

committee require annual nominations for one representative and one substitute from a Town or Parish Council. The current appointed representative for JWAAC is Cllr Mrs Richardson from Aldwick Parish Council. There is no substitute representative.

7.10 pm 3. **Declarations of Interest**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.

7.10 pm 4. **Minutes** (Pages 7 - 12)

To confirm the minutes of the meeting of the Joint Western Arun Area Committee held on 27 February 2018 (cream paper).

7.15 pm 5. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

7.20 pm 6. **Progress Statement** (Pages 13 - 14)

The Committee will consider brief updates on statements of progress made on issues raised at previous meetings which are pertinent to the area.

7.30 pm 7. **'Talk With Us' - Public Question Time (15 Minutes)**

Members of the Public have the opportunity to ask questions of their elected representatives.

The Committee would encourage members of the public to submit their questions at least 3 days in advance of the meeting to allow for more substantive answers to be given. Please contact Jack Caine on 0330 222 8941 or via email at Jack.Caine@Westsussex.gov.uk

7.45 pm 8. **Community Policing Update** (Pages 15 - 16)

A local Sussex Police representative will be in attendance to update Members on Community Policing issues and answer questions.

Latest crime statistics are to follow Details of reported crime can be found at: <https://www.police.uk/>

- 7.55 pm 9. **Coastal Care: 'Inspiring Healthier Communities Together' - Local Community Networks (LCNs)** (Pages 17 - 20)
- Members will receive a presentation from representatives leading the new Coastal Care Programme and the County Council's Communities Team on the development of a Local Community Networks (LCNs) in the Western Arun area. LCNs are bringing together a network of health, Council, Voluntary Sector providers and patients, who are working together to create more effective joined-up services and community support to improve the health and wellbeing for the whole local population.
- 8.00 pm 10. **Highways and Transport Sub Group** (To Follow)
- Notes of the previous Highways and Transport Sub Group. Members are asked to note any updates.
- 8.10 pm 11. **Community Initiative Funding** (Pages 21 - 26)
- Report by the Director of Law and Assurance.
- The report summarises Community Initiative Funding Applications submitted via the West Sussex Crowd. The Committee is invite to consider the applications and pledge funding as appropriate.
- 8.30 pm 12. **Authority School Governors** (Pages 27 - 32)
- Report by Director of Educations and Skills.
- The Committee is asked to approve the nominations of Authority School Governors as set out in the report.
- 8.35 pm 13. **Date of Next Meeting**
- The next meeting of the Committee will take place on 31 October 2018, the venue will be confirmed a a later date. Members wishing to place an item on the agenda please notify Jack Caine on 0330 222 8941 via email: Jack.Caine@Westsussex.gov.uk.

To: All members of the Joint Western Arun Area Committee

Filming and use of social media

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

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Joint Western Arun Area Committee

27 February 2018– At a meeting of the Committee held at 7.00 p.m. at The Regis School, Bognor Regis

Present:

West Sussex County Council: Mr Edwards, Mrs Hall, Mr Patel, Mrs Pendleton, Ms Flynn and Mr Whittington

Arun District Council: Councillors Mr Charles (Chairman), Mr English, Mr Bence, Mr Dillon, Mr Dingemans and Mr Wotherspoon.

Town/Parish Council representatives: Councillors Mr Beaton (Aldingbourne), Mrs Richardson (Aldwick), Mr Robinson (Barnham), Mr Knight (Bersted), Mr Allington (Eastergate), Mrs Wild (Felpham), Mr Allsopp (Middleton), Mr Camerer Cuss (Walberton) and Mr Pickthall (Yapton)

Officers: Monique Smart, Democratic Services Officer (WSCC), Benjamin Whiffin, Area Highways Manager (WSCC) and Jackie Follis, Head of Policy (ADC).

Chairman's Welcome

54. The Chairman welcomed everyone to the meeting.

55. Apologies had been received from Councillors Mr Oppler, Mr Brown, Mrs Bence, Mr Cunard and Mrs Brimblecombe.

56. The Chairman stated that he would bring forward agenda item 9 'Transforming Grants' so that it was prior to Talk With Us.

Declarations of Interest

57. The following declarations were declared:

- Councillor Mr Dillon declared a personal interest in agenda item 10 application158.
- Mr Pendleton declared a personal interest in agenda item 10 application191

Minutes

58. Resolved – that the minutes of the Joint Western Arun Area Committee (JWAAC) held on 1 November 2017 be confirmed as a correct record and that they are signed by the Chairman.

Urgent Matters

59. The Chairman announced that an additional Authority Governor nomination for Slindon Primary School had been received after the agenda was first published. This had been added to the online report and circulated to all Members and would be considered at Agenda Item 12.

Progress Statement

60. Councillor Mrs Richardson expressed disappointment that Arun District Council would not be prosecuting following a developer removing Trees with Preservation Orders (TPOs). She felt this sent the wrong message to developers. She was also disappointed that there was still no decision about the size, type or location of the replacement trees. The Chairman confirmed this was being followed up by his officers at Arun District Council and he would undertake to update JWAAC when decisions had been made.

Transforming Grants: Crowdfunding

61. The Chairman welcomed Rachel North, Director of Communities, West Sussex County Council. Rachel North provided a powerpoint presentation, attached to the signed minutes, detailing the County Councils new approach to community funding using a crowdfunding model.

62. Rachel North confirmed that the new approach would mean organisations having to apply for Community Initiative Funding (CIF) via a new internet based system. Advice and guidance from the Communities Team and Democratic Services at West Sussex County Council would continue. Applications would still be discussed with local Members and at pre agenda and sub group meetings, prior to coming to JWAAC for final decision as they do now.

63. It was hoped the new approach would start in April and there would be the opportunity to review the process after a full year.

Talk with us – public question time

64. The Chairman invited questions from members of the public. A number of issues were discussed including those set out below (responses in italics):

- Mr Goodheart asked for confirmation of whether the final decision for CIF would be as now and just for County Councillors or would the decision be extended to the whole of JWAAC. *It was confirmed it would be as now where decisions are debated by the whole Committee but the final decision would still be for County Councillors.*
- A resident asked if projects have to have match funding. It was confirmed that that the County Council will not fund 100% of any project and it was therefore expected that local businesses and residents as well as other funding organisations such as the National Lottery would contribute to projects.

Community Police Update

65. The Chairman welcomed Sgt Ian Cheesman who provided an update on neighbourhood policing in the JWAAC Area. A number of issues were discussed including those set out below:

- Revised crime data was tabled and circulated.
- It was confirmed that the local policing programme and restructure was now complete.

- A lot of work and achievements had happened around areas such as child exploitation, scams, low level anti-social behaviour and drug dealing.
- Some Members expressed disappointment about the increases in crimes.
- It was stressed that any incidences should be reported using 101 for non emergencies and 999 for emergencies.

Coastal Care: 'Inspiring Healthier Communities Together' – Local Community Networks (LCNs)

66. The Chairman confirmed that due to the presenter not being able to attend, this item would be postponed to a future meeting.

Community Initiative Funding

67. The Committee considered a report by the Director of Law and Assurance, West Sussex County Council (copy appended to the signed minutes), which sought a decision from the County Council Members of the Committee on the applications received under the Community Initiative Funding (CIF) scheme.

68. The Committee discussed the respective merits of the projects for which funding was sought and indicated support or otherwise for each application.

69. RESOLVED that the County Councillors on the Committee allocate Community Initiative Funding as follows:

The following applications were approved:-

109/JWAAC - Felpham Sailing Club, £2,700.00 towards 1 RS Tera Dinghy

118/JWAAC - Home-Start Arun, £362.50 towards training

123/JWAAC - TS Montrose, Nautical Training Corps, £1,500.00 towards storage.

This award is dependent on confirmation of planning permission.

125/JWAAC - Bognor Regis Camera Club, £1,000.00 towards a new projector.

126/JWAAC - Southdowns Folk Festival, £1,500.00 towards setting up Making your mark

150/JWAAC - Aldingbourne Trust, £1,750.00 towards No 73, Aldwick Road.

158/JWAAC - Bognor Regis Armed Forces Committee, £1,569.33 towards Regis Armed Forces Day 2018.

161/JWAAC - Pagham Cricket Club, £1,500.00 towards Cricket Nets.

183/JWAAC - International Birdman, £1,000.00 towards International Birdman 2018.

191/JWAAC - Middleton on Sea Pond & Village Green, £1,000.00 towards footpaths and seating.

The following application was declined:-

103/JWAAC- BluePrint22 –declined as the applicant has recently received other West Sussex County Council funding for similar projects.

70. Following the decisions the process for reviewing and approving the CIF applications was discussed. It was agreed that the current CIF Sub Group could be

more effective if they met in person rather than virtually. It was agreed that Monique Smart would look to make those arrangements prior to the next meeting.

71. Cllr Mr Allington raised concern that not all applicants appear to be registered charities and are therefore not required to comply with the transparency and governance requirements of the charity commission. Monique Smart confirmed that this was not a criteria for the Community Initiative Fund.

Highways and Transport Sub Group

72. The Chairman referred Members to the minutes of the last meeting of the Highways and Transport (H&T) Sub Group (copy attached to the signed minutes). Members noted the minutes and the following issue was discussed:

- Members debated the merits of the H&T Sub Group over bringing all items directly to JWAAC. Some Members suggested that strategic issues such as the Arun Local Plan should take priority at JWAAC. Others spoke in favour of the current arrangements and the benefits of the H&T Sub Group and JWAAC.

Nominations to School and Academy Governing Bodies

73. The Committee considered a report by the Executive Director of Education & Skills (copy attached to the minutes).

74. Resolved that the County Council Members of the Committee approved the following nomination:-

- Miss Katherine Eccles for a four year term to Bognor Regis Nursery School
- Mr D Lind for a four year term to Bishop Tufnell C.E. Junior and Infant Federation
- Mr Johnson for a four year term to Slindon CE Primary School

Items to be raised by Town and Parish Council representatives.

75. No issues were raised.

Items for Future Meetings

76. The following items were agreed for consideration at future meetings:

- Evaluation of Bognor Regis Public Realm Improvements – to possible include update on Regeneration (February 2018)
- Updates on Youth Provision to be included on the Progress Statement for each meeting.
- Sussex Community Housing Hub (including Community Land Trusts)
- Arun Local Plan update – to include CIL and S106.
- Arun District Councils proposals for future arrangements with Town and Parish Councils.

Date of Next Meeting

77. The Chairman confirmed that the next scheduled meeting of the Committee was due to be on Wednesday 13 June 2018 at a venue to be confirmed.

The meeting closed at 9pm

Chairman

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Joint Western Arun Area Committee – Wednesday 13 June 2018**Progress Statement**

Subject	Action	Lead Name/ Authority	Progress
Trees with Preservation Orders (TPOs).	Councillor Mrs Richardson expressed disappointment there was still no decision about the size, type or location of the replacement trees for Site 6. The Chairman confirmed this was being followed up by his officers at Arun District Council and he would undertake to update JWAAC when decisions had been made.	ADC	Update to be provided at the County Local Committee.
Community Initiative Fund Sub Group	It was agreed that the current CIF Sub Group could be more effective if they met in person rather than virtually. It was agreed that Monique Smart would look to make those arrangements prior to the next meeting.	WSSC	Following discussion with Members it was agreed to have a CIF Sub group meeting on the same day as the Pre Agenda Meeting.

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Sussex Police - West Sussex Neighbourhood Crime By Rolling Year

Neighbourhood Crime Comparison for the Rolling Years 01/05/2017 to 30/04/2018 and 01/05/2016 to 30/04/2017

Arun

Rolling Year 01/05/2017 to 30/04/2018																				
Neighbourhood Policing Description	Crime	Change Crime	Alcohol Related Crime	Change Alcohol	Public Place Violent Crime	Change PPVC	Serious Sexual Offences	Change SSO	Domestic Abuse	Change DA	ASB	Change ASB	Criminal Damage	Change CD	Burglary	Change B	Other Theft & Handling	Change OTH	Vehicle Crime	Change VC
Aldwick East	180	10	16	-5	35	6	0	0	38	12	67	-16	23	4	23	7	21	1	21	-11
Aldwick West	119	-8	12	-6	22	-1	0	0	31	6	25	-10	13	-1	17	3	15	-4	7	-8
Angmering	390	94	24	3	107	41	1	0	65	4	118	-8	52	-3	15	-10	72	17	35	18
Arundel	275	30	23	-11	66	13	0	0	40	0	85	12	54	17	27	0	38	-16	42	35
Barnham	392	69	48	15	88	22	0	-1	78	11	116	-36	41	-8	42	16	68	8	42	20
Bersted	856	49	78	-6	142	24	2	1	127	25	210	0	88	9	35	8	344	-29	57	16
Bognor Marine	997	-122	181	-90	271	-21	1	-7	102	-18	475	84	93	-9	50	-2	371	-101	29	-5
Brookfield	295	64	32	6	46	0	0	0	68	13	103	-4	56	22	11	-3	53	4	20	-3
Clapham & Findon	122	14	13	2	20	9	0	0	26	-5	39	-4	26	1	8	-2	7	-11	8	3
East Preston & Kingston	247	41	24	-11	40	0	0	0	50	-2	84	-25	50	12	26	-1	48	20	23	15
Felpham	519	145	53	23	90	32	0	0	101	44	184	-34	67	1	39	6	72	-9	93	47
Ferring	183	41	17	8	35	-1	0	0	31	8	41	-8	22	-5	15	-9	45	19	20	18
Ham	604	-102	88	-42	123	-36	3	3	174	27	253	-39	99	-6	52	-4	71	-40	40	-6
Hotham	729	115	140	11	204	33	1	-1	115	8	299	43	96	10	42	2	128	1	51	18
Littlehampton Beach	284	36	35	-6	45	-10	0	-2	51	15	92	-34	58	16	32	-4	47	14	12	-1
Littlehampton River	911	27	143	-34	249	11	0	-1	131	21	453	90	164	77	56	-8	211	-61	50	11
Middleton	143	14	12	-2	27	0	0	0	29	-4	95	28	15	-2	10	3	16	-5	32	24
Orchard	436	15	57	4	85	8	0	0	85	8	154	2	71	13	26	4	100	-4	38	-2
Pagham & Rose Green	271	60	27	6	57	17	1	0	52	6	88	-17	27	-4	18	1	67	12	29	24
Pevensey (Bognor)	489	-29	58	-9	107	-7	0	-4	94	-29	152	-62	71	15	24	-6	87	-32	43	2
Rustington	622	67	55	-6	111	7	0	-1	103	19	186	-48	78	-16	71	31	158	8	46	-5
Walberton	93	-39	3	-4	13	-1	0	0	13	-8	33	7	2	-9	14	3	26	-9	11	-7
Wick with Toddington	366	45	40	-3	52	4	0	-1	96	17	119	11	66	30	26	8	64	-18	28	-4
Yapton	328	37	26	2	53	-1	0	0	66	6	123	-9	38	1	35	1	40	-12	23	10
Total	9,851	673	1,205	-155	2,088	149	9	-14	1,766	184	3,594	-77	1,370	165	714	44	2,169	-247	800	209

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Coastal Care Programme

Inspiring healthier communities together

Local Community Networks (LCNs) Update

January 2018

This briefing is intended to provide the context and background to Local Community Networks (LCNs) in Coastal West Sussex. This can be read in conjunction with the slide deck, which provides more information on the individual LCNs and their progress.

The vision and the context to Coastal Care

In October 2016, health and care partners across Coastal West Sussex agreed a shared plan: ***Coastal Care: 'Inspiring Healthier Communities Together'***. This sets out a new and bold ambition for the future of the NHS, to work differently and transform services around people and our local communities.

A detailed Delivery Plan was agreed in Oct 2017, and brings together the partners (health providers, commissioners and councils, including WSCC as an 'aligned' partner) to focus on four key programme areas:

- Prevention
- Frail and Ageing Population
- Urgent Care
- Local Community Networks (which is the place-based delivery model for this programme).

The ambition for *Coastal Care* is about working in better ways for people, moving services from a fragmented, illness-focused and complex system, to one which organises itself around communities. This will be shaped around 'doing the right thing' to provide the best services for, and with, local people, at a time when resources are scarce.

The *Coastal Care* programme has founding principles which include:

- Developing a shared purpose for the system
- Producing and working to one plan
- Moving from a reactive to a proactive system that prevents ill-health and promotes physical, mental and social well-being
- Working across the whole population to support and enable the self-management of care.

Financial pressures in the system require new ways of working and new types of leadership and relationships, with people working very differently. This programme will need to be local enough to be trusted and open enough to allow for meaningful connections to develop between those organising care, support and communities as a whole.

The role of WSCC, the District and Borough Councils and the Voluntary Sector are critical to shaping and sharing the strategic focus and priorities, as well as aligning their workforces and other resources. Focusing on how we work and what we do together will provide the best possible chance to improve local population health and wellbeing. Councils are pivotal to this in terms of their role around social care, IPEH, Public Health, education etc. along with delivering, supporting and enabling many of those functions that support and improve the social determinants of health – prevention, housing and homelessness, financial inclusion, finding work, etc.

The Local Community Networks will be the delivery model for this new way of working and will bring health, council and voluntary sector providers together in ways not seen before, working to an agenda around their 'place' in very 'bottom up' ways.

Local Community Networks (LCNs)

LCNs are the building blocks for the Coastal Care model. They provide the local delivery mechanism for place and are where relationships and change needs to be fostered, focusing on:

- Building on and developing genuine partnerships between health, councils, the voluntary sector and local communities
- Breaking down professional and organisational silos to create effective, motivated and diverse workforces in places
- Shifting the pattern of care and services to be more preventative, proactive and local.

An LCN is best described as a network of health, council, voluntary sector providers and patients, working together to create more effective joined-up services and community support to improve the health and wellbeing for their whole local population.

LCNs are working to reverse the expectation of people, their families and carers fitting in with available services, to one where services develop to meet their needs; making the healthcare economy easier for patients to navigate and avoiding the unnecessary (and costly) use of certain parts of the system.

There are eight LCNs formed across Coastal West Sussex, with populations ranging from 36,000 to 97,000 and therefore at a level local enough for meaningful relationships to be formed.

They are accountable to the partners in Coastal Care and governance arrangements are being developed, which will also connect their work to the West Sussex Health and Wellbeing Board and the West Sussex HASC. How this connects to District and Borough democratic boards will need to also be considered.

Progress to date

All eight Local Community Networks are beginning to form in each area, with each working at different paces. Some have formally agreed their Partnership Boards and their governance arrangements, whilst others are in the process of doing this. Membership typically includes the following core service providers:

- Primary Care
- District/Borough Councils
- West Sussex County Council (WSSC)
- Western Sussex Hospital NHS Foundation Trust (WSHFT)
- Sussex Partnership NHS Foundation Trust (SPFT)
- Sussex Community NHS Foundation Trust (SCFT)
- Patient representatives
- Voluntary sector
- Schools (in some LCNs)

These early meetings have been about relationship building between partners and considering local need and priorities and we should not underemphasise the great steps that have been made at a time when Coastal Care is still developing.

All LCNs are focused on older people, with additional varying priorities around social isolation, befriending, and working with care homes to reduce hospital admissions. The most critical focus for LCNs is the formation of new integrated Multi-Disciplinary Teams (MDTs), which will involve Primary Care and SCFT (the provider of nursing) and other critical partners as they evolve; including Councils and the Voluntary Sector. MDTs will build upon (but be different to) the current Proactive Care model, but will be shaped collaboratively in LCNs to ensure that achieve better outcomes and quality for the right people.

Work is also developing on 'prevention' as a critical arm of this programme, which is to be organised around a life-course approach to prevention ('start well, live well and age well'), which is being shaped around a strengths-based approach. Central to the forthcoming Wellbeing and Resilience work led by the West Sussex Health and Wellbeing Board are systemic interventions around young people and community based approaches to mental health, social prescribing (i.e. connecting patients to community and social support), Dementia Friendly Communities, etc.

Each LCN has different local priorities and the (attached) LCN Narrative provides an overview (please note this is a moving picture).

This programme has been designed to enable LCNs to develop at different paces, depending on their readiness to engage and utilise differently their capacity and resources. WSCC have been involved in the LCNs through Public Health, IPEH (where appropriate) and Communities. We are discussing how best to engage Social Care to ensure the best use of these valuable resources.

LCN engagement plan

Each LCN has been involving their various patient representative groups (PPG), aligned to GP practices. Further work is needed to shape this to ensure consistency and support for those LCNs with less developed PPGs. However we recognise that effective patient and public engagement is fundamental and further work is being planned to help develop this effectively.

The momentum for LCN development is born out of the passion of the local healthcare economy to challenge ourselves to work differently. Councils and the voluntary sector have been engaged in the development of the priorities and are getting involved in individual LCNs. This is already demonstrating positive results with providers connecting and obtaining a better understanding (although much more is needed) about the breadth of work throughout the sector: from that which it is commissioned to deliver (social support for older people, mental health etc) to the plethora of other resources, volunteers and community groups.

Involvement of WSCC

WSCC has agreed four key areas to align with the Coastal Care work: Falls, Hospital Discharge, Reablement, and Young People and Mental Health. Work is now progressing on all of these four areas and regular meetings are being held with the relevant teams to help shape this.

In addition to this, Public Health, Communities and IPEH have been engaged in either the strategic shaping of the work (including Prevention, Care Planning, and Dementia) or the local development of the LCNs.

Tina Favier
Head of Partnerships and Communities
Coastal Care

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Joint Western Arun County Local Committee

Community Initiative Funding

13 June 2018

Report by Director of Law and Assurance

Ref: WA01 (18/19)
Key Decision: No
Part I
Electoral Divisions: All in Joint Western Arun CLC Area

Recommendation

- i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

Proposal

1. Background and Context

The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of supporting one or more of The Five Ways to Wellbeing - a set of evidence-based actions which promote people’s wellbeing. They are: Connect, Be Active, Take Notice, Keep Learning and Give.

The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and they, along with details of the Five Ways of Wellbeing, can be found on the County Local Committee pages of the West Sussex County Council website using the following link

http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx

For projects to be considered for funding they must upload their project idea to the West Sussex Crowd (www.westsussexcrowd.org.uk) funding platform and pitch to the Community Initiative fund.

2. Proposal

That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.

Pledges will be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

3. Resources

For the 2018/19 financial year, Joint Western Arun CLC has a total of £32,999.96 for allocation. Details of awards made in the last year are included in Appendix B.

There is 1 new pitch for consideration by the Committee with a total project cost of £8,625.00. This pitch is actively fundraising, is outlined in Appendix A and can also be viewed at: www.westsussexcrowd.org.uk

CIF is intended for applications upto £5,000.

Factors taken into account

4. Consultation

Before a project can be added to the West Sussex Crowd it must be eligible for the [spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

5. Risk Management Implications

There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

6. Other Options Considered

The pitching process asks for information about whether a project could proceed if the organisation only received 90 per cent of the funding applied for. The CLC is invited to take this into consideration in deciding the level of any award.

The Committee do have the option to defer or decline pitches but must give valid reasons for doing so.

7. Equality Duty

Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:

- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- foster good relations between people who share a protected characteristic and people who do not share it.

The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

8. Social Value

The criteria for the Community Initiative Funding asks applicants to evidence support for one or more of the Five Ways to Wellbeing - a set of evidence-based actions which promote people's wellbeing.

9. Crime and Disorder Act Implications

The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

10. Human Rights Act Implications

The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

Tony Kershaw

Director of Law and Assurance

Contact: Jack Caine – 0330 222 8941

Background Papers: Pitches are available to view on www.westsussexcrowd.org.uk

Current Pitches

The following projects have pitched to the community initiative fund since the last meeting:

Actively Fundraising

- **The Regis School of Music, £8,625.00 – Towards the restoration and renovation of the kitchen and public toilets.**
<https://www.spacehive.com/regis-school-of-music-building-sos>

Appendix B**Community Initiative Funding: Summary for 2017 – 2018**

The following applications have received funding in the 2017/2018 financial year.

Applicant	Summary	Awarded	Member	Evaluation
Barnham Signal Box	For the addition of a semaphore signal	£4024.00	Derek Whittington	No evaluation form received but update on the project has been provided to the Local Member
Bognor Regis Town Youth FC	For new kit and training equipment	£2470.49	Ashvin Patel	No evaluation form received
60 Minutes of Classical Music	towards the purchase of trombones to set up a trombone band	£900.00	Ashvin Patel	No evaluation form received.
Bognor Regis Youth Cricket Club	For new kit and training equipment	£ 2323.75	Ashvin Patel	No evaluation form received
Blakes Meed Community Association	Halloween event equipment	£2323.75	Hilary Flynn	No evaluation form received
Willowhale Community Centre	Towards new flooring	£2500.00	Dawn Hall	No evaluation form received
Grandads Front Room	Towards setting up a community hub	£ 750.00	Francis Oppler	No evaluation form received
Felpham Sailing Club	Towards 1 RS Tera Dinghy	£2700.00	Hilary Flynn	No evaluation form received
Home-Start Arun	Towards training	£362.50	Jacky Pendleton	No evaluation form received
TS Montrose, Nautical Training Corps	Towards storage	£1500.00	CLC General	No evaluation form received
Bognor Regis Camera Club	Towards a new projector	£1000.00	Hilary Flynn	No evaluation form received
Southdowns Folk Festival	Towards setting up making your mark	£1500.00	Ashvin Patel	No evaluation form received
Aldingbourne Trust	Towards no.73 Aldwick Road	£1750.00	Ashvin Patel	No evaluation form received
Bognor Regis Armed Forces Committee	Regis Armed Forces Day 2018	£1569.33	Ashvin Patel	No evaluation form received
Pagham Cricket Club	Towards Cricket nets	£1500.00	Dawn Hall	No evaluation form received

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International Birdman	Towards International Birdman 2018	£1000.00	Francis Oppler	No evaluation form received
Middleton on Sea Pond and Village Green	Towards footpaths and seating	£1000.00	Jacky Pendleton	No evaluation form received

Joint Western Arun County Local Committee

19 June 2018

Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies

Report by Director of Education and Skills

Ref: WA02(18/19)
Key Decision: No
Part I
Electoral Divisions: All in CLC Area

Executive Summary

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

Recommendation

That the nomination for appointment of Local Authority Governor, set out in Appendix A, be approved.

Proposal

1. Background and Context

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority governor.
- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.

- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

2. **Nominations for Local Authority Governors**

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
 - i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
 - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
 - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
 - iv) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Director since it is usually advantageous to bring in experienced governors from other areas
 - v) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during

the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.

- 2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

3. **Reappointments**

- 3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

4. **Current Vacancies**

- 4.1 The current vacancies in the CLC area are detailed in Appendix B.
- 4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

5. **Proposal**

That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

6. **Resources**

There are no resource implications arising from this decision as it is a nomination to a governing body.

Factors taken into account

7. **Consultation**

Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

8. **Risk Management Implications**

There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

9. **Other Options Considered**

County councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision. In such a case the Governing Body cannot make an appointment.

10. **Equality Duty.**

The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

11. **Social Value**

None

12. **Crime and Disorder Act Implications**

None

13. **Human Rights Implications**

None

Deborah Myers

Director of Education and Skills

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Appendix A: Local Authority Governors - Appointments, Reappointments or Nominations

Appendix B: Current Vacancy List

Background Papers: None.

Appendix A

Local Authority Governors - Nominations Under the 2012 Regulations

Maintained Schools

Nominations for Reappointment:

None

Nominations for Appointment:

Bartons Primary School

Mrs Sue Lainchbury for a four year term

Academies:

None

Temporary Governing Bodies

None

Authority Governor Vacancies for Joint Western Arun County Local Committee Area

School	Division	Division Member	Vacant From	Current Status	Chairman	Head
Rose Green Infant School	Nyetimber	Dawn Hall	Nov-17	Outstanding	B Lander/ S Francis	Julie Holloway
Bartons Primary School	Bersted	David Edwards	Nov-17	Nomination forwarded to CLC	Charlotte Neaves	Kate Powell
Bersted Green Primary School	Bognor Regis East	Francis Oppler	May-18	Outstanding	Catherine Hemsley/David Mcaree	Katie Jarvis